Data Protection Officer Appointment Letter

*Xyberteq Innovations Sdn. Bhd. | Company No: 201701035190 (1249361-M)*

*No.14, Persiaran Damansara Endah, Damansara Endah, Damansara Heights, 50490 Kuala Lumpur, Malaysia*

*Date: November 12, 2025*

# Appointment

Xyberteq Innovations Sdn. Bhd. hereby designates the Data Protection Officer (DPO) in accordance with GDPR Article 37 and PDPA requirements.

The DPO shall report to the highest management level.

# Responsibilities

Inform and advise on data protection obligations.

Monitor compliance and assign ownership of controls.

Advise on DPIAs and monitor performance.

Cooperate with supervisory authorities and act as contact point.

Maintain records (ROPA, SARs, breaches) and training programmes.

# Resources & Independence

The DPO will be provided necessary resources and shall not be instructed regarding exercise of tasks.

# Contact

Primary contact: privacy@xyberteq.com

# Signature

For and on behalf of Xyberteq Innovations Sdn. Bhd.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_